

Demetria Payton

210.740.2255
heydemetria@yahoo.com

Office/Set Production training

pabootcamp.com

- radio etiquette
- set etiquette
- lock-ups
- sense of urgency
- familiar with all production paperwork

Experience

Rideshare Driver | Uber/Lyft/Hitch

- Provided safe, reliable transportation services.
- Maintained excellent customer service ratings.
- Managed accident-free driving record.

Clerical Projects | Staffing Agency

- Performed various administrative and clerical tasks.
- Assisted with filing, scheduling, data entry, customer service.
- Supported business operations through efficient office management.

Distribution Manager | R&J's Alt. Dist.

- Oversaw daily distribution operations. Ensured timely delivery of products.
- Managed inventory. Coordinated logistics for efficient workflow.
- Supervised a team to meet company objectives. Resolved customer demands.

Education

Arizona State University
Bachelor of Arts in
Film and Media studies