

Kassandra Bravo

Production Manager

Experienced in leading large artist teams and fostering positive and creative relationships with directors and clients. Knowledge of project management from development to final delivery.

San Antonio, TX 78245

(830) 279-3363

kass94@live.com

EXPERIENCE

USI, San Antonio — *Preferred Services Representative*

Aug 2022 - PRESENT

Ability to work on multiple projects simultaneously, set priorities, and meet short deadlines with limited supervision.

Anew You Weight Loss and Medical Spa, San Antonio — *Marketing Director*

May 2020 - Aug 2022

Oversee budgeting, planning, and growth of the company. Build relationships with clients. Ability to deal with problems and create solutions.

Media Digital Source, San Antonio — *Executive Assistant*

Sep 2018 - Jun 2020

Compose emails, memorandums, and proposals. Prepare presentations, reports, and spreadsheets. Maintain organization and tracking system for sales goals/quotas. Maintain travel plans and expense reporting.

EDUCATION

Academy of Art University, San Francisco — *BFA, 3D Animation and VFX with focus in Production Management*

PROJECTS

Omni Loop — South by South West (SXSW)

A woman from Miami, Florida decides to solve time travel in order to go back and be the person she always intended to.

Gonzo Girl — *Toronto International Film Festival (TIFF)*

Gonzo Girl is a coming-of-age drama based on a semi-autobiographical novel by Hunter S. Thompson's assistant.

SKILLS

VFX Production
Animation
Lighting
Compositing
Video Production
Scheduling
Social Media
Management
Media Production
Project Management
Leadership
Problem Solving
Communication
Technical Writing
Autodesk Maya
Adobe Photoshop
Adobe After Effects
Adobe Premiere Pro
NukeStudio
ShotGun/Flow
Microsoft Office Suite
Unreal Engine
Editing
C++
Python

AWARDS

Featured as the Spotlight of Women in Business for San Antonio Monthly Magazine

Recipient for AAU Steam Scholarship

LANGUAGES

English and Spanish

