

## Aldo Hernandez

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### EXPERIENCE

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Bafidis Injury Law Firm

Remote

**Paralegal / Full-time**

**July 2024 - Present**

Guided clients through the motor vehicle personal injury insurance claim and legal process. Filed and monitored property damage and bodily injury claims with insurance carriers. Drafted Texas court documents such as petitions, initial disclosures, and motions. Ensured that strict legal deadlines were met according to Texas court requirements.

Davis Wright Tremaine LLP

Remote

**Contracts Analyst / Part-time / Short-Term Project**

**January 2024 - March 2024**

Updated and redlined hundreds of SaaS service-level agreements, collaborated with attorneys for compliance, and optimized operational processes. Completed assignments through meticulous project management to meet client deadlines.

2020 Companies

San Antonio, TX

**Nintendo Holiday Brand Ambassador / Part-time / Seasonal**

**September 2023 - December 2023**

Merchandised hardware and software, educated store associates on products, organized demonstrations, and provided accurate reporting to drive sales and enhance brand loyalty during the peak holiday season.

Oracle

San Antonio, TX

**Contracts Manager/Sr. Manager / Full-time**

**November 2015 – April 2023**

Supervised various teams drafting hundreds of commercial and public sector SaaS and technology agreements valued in the millions of dollars each fiscal quarter. Fostered trusted partnerships with sales executives and attorneys, and facilitated collaborative efforts to address critical contractual issues immediately.

Oracle

San Antonio, TX

**Contracts Specialist / Full-time**

**August 2014 – November 2015**

Drafted license, open-source, and professional services technology agreements. Collaborated with global teams to identify process issues, resolve system bugs, and help improve contract drafting documentation to ensure legal compliance and operational efficiency.

### EDUCATION

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University of Southern California (USC Gould School of Law)

Los Angeles, CA

**Master of Studies in Law, Concentration in Entertainment Law; GPA 3.92**

May 2024

University of the Incarnate Word

San Antonio, TX

**Bachelor of Business Administration; Major in Banking and Finance**

2012

Palo Alto Community College

San Antonio, TX

**Associate of Science; Major in Computer Science**

2007

### ADDITIONAL INFORMATION

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#### Certifications:

- Paralegal Certificate, University of Texas at Austin Center for Professional Education, December 2024
- Contract and Commercial Management Practitioner (CCMP), World Commerce and Contracting

#### Community Involvement:

- Oracle, Generations of Leaders Employee Diversity and Inclusion Resource Group, Co-Leader, 2019-2023
- Hobby Middle School, Parent Teacher Association (PTA) Treasurer and Volunteer, 2019-2021
- Howsman Elementary School, Parent Teacher Association (PTA) Art in Education Chair and Volunteer, 2015-2017