

CHERYL L. JOHNSON

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WORK EXPERIENCE

Customer Service Support

QVC • San Antonio, TX • 2016-2017

◦ Supported customer service agents at call center

Deliverables Manager

World of Wonder Productions • Los Angeles, CA • 2015 – 2016

◦ Created and organized all legal cover sheets per episodes including all music agreements; material releases; acquired clips/footage agreements; acquired photo agreements; third party agreements; appearance and talent releases etcetera for delivery to network.

◦ Coordinated with post-production the acquisition of all their paper elements including final broadcast scripts; episode timing sheets; synopsis; contact sheets; call sheets; music cue sheets; final credit roll; on air graphics timing sheets and raw tape logs.

◦ Maintained daily (and sometimes hourly) communication with post-production supervisors for episode screenings and clearance notes. Generated clearance & broadcast standards notes per episode.

« *Million Dollar Listing Los Angeles* (Bravo) • *Million Dollar Listing San Francisco* (Bravo) • *Transcendent* (Fuse TV) • *Island Hunters* (HGTV) • *Selling it in the ATL* (WeTV) • *RuPaul's Drag Race RuVealed* (LogoTV) »

Clearance Supervisor • Clearance Coordinator • Archival Researcher

Freelance • Various Production Companies • Los Angeles, CA • 2000 – 2015

◦ Researched show topics, as well as archival photos; footage; headlines; magazine covers (defined as ephemera) for use in programs. Creatively glean images for producers' use.

◦ Responsible for third-party talent clearances appearing in film clips in our program. Required cold calling agents, managers and/ or publicist for permission from actors appearing in clips and or / stills.

◦ Negotiated terms, territories and media for ephemera use in TV programs, films and documentaries. Acquired all archival material (ephemera) per project.

◦ Third party ephemera budget manager: Responsible for estimating, formulating and executing third party material budgets for each episode, series and or documentary.

◦ Evaluated show content for network Standards and Practices including notes for audio drops or bleeping for language and/or dialogue. Blurring for visuals of any kind not cleared or not acceptable per ad sales per network feedback.

« *Extra* (Syndicated) • *Restaurant Stakeout* (Food Network) • *Trading Spouses: Meet Your New Mommy* (Fox) • *Mob Scene* (Discovery) • *The Making of Pumping Iron* (HBO-Cinemax) • *JFK: A President Betrayed* (Feature) • *The Girls in the Band* (Feature) • *Corman's World: Exploits of a Hollywood Rebel* (Feature) »

EDUCATION: The University of Texas at Austin • Moody College of Communications
Bachelor of Science Degree in Radio-Television Film